

## École John Wilson Elementary School Council Meeting

Meeting Minutes – September 17, 2024 @ 6:00 p.m.

### Attendees:

Angela Warke (Principal), Janice Savage (Vice Principal), Holly Bilton (Trustee), Tania Morrison (Secretary/Treasurer), Lorraine Dingman, Erin Ouellette, Colleen Begeman, Lisa Litchfield, Cynthia Goorts (via Google Meets)

### Regrets:

Melissa Dudley (Chair)

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1. **Call to Order:** p.m. by 6:05 p.m. by Secretary/Treasurer in Chair's absence
2. **Adoption of May Meeting Minutes**  
Motion: Lorraine; Seconded: Colleen
3. **Additions/Approval of Agenda**  
Motion: Lorraine; Seconded: Lisa
4. **Administrative Report/Account Balances**

Account Balances (\$) – Current to September 17, 2024			
Fall Fundraiser	3,646.67	Kindergarten	1,021.10
Hot Lunches	34,674.86	Grade 1	1,719.00
Toast	5,570.05	Grade 2	2,560.88
Music	23.09	Grade 3	2,466.73
Art	9.15	Grade 4	4,741.50
Read-a-thon	10,718.87	Family School Wellness	0

Note: Field trips from 2023/2024 have yet to be reconciled.

### September

- Sept 19th: Terry fox run on campus; students will watch slideshows in classrooms and run on the field, inside the fence.
- Sept 20th: Professional Learning Day for teachers; NO SCHOOL
- New safety program Hour Zero, new protocols for staff; fire drills next week.
- Photo Days: Sept 24th & 25th
- Sept 27th: Orange Shirt Day. All-campus assembly in morning, guest speaker: Ryan Jason Allen Willard. Hoping to purchase an artwork from him for shared space in Learning Commons. High School will be recognizing an Honoring Spirit Award recipient/student. John Wilson students will present land acknowledgement they created themselves. Mayor Barclay will be there.
- Sept 30th: National Day of Truth and Reconciliation; NO SCHOOL

## October

- Hot Lunches start
- Celebration Assembly on October 18th at 11:25, families are welcome to attend
- Fall Fundraiser: Angus beef has reached out about fall fundraiser; have a look at what was offered last year. Angela will follow up with both them and Innisfail Growers.
- Kinsmen have reached out with offer to install a Gaga Pit/Dodgeball game on playground. 100% covered by Kinsmen. Location selected. Will also install a buddy bench. Office will send a thank you card.
- Received large donation of school supplies from Nazarene Church; collected at community event and local businesses, most needed supplies.
- Need to purchase a small fridge for front office to store Mustard Seed supplies for lunches; need to purchase a new one; previous one was purchased by school council. Innisfail Appliance will not be able to repair existing fridge and has quoted approx. \$900 to replace. Service has been great, local business. Lorraine: Feedback purchase from high school best prices from Trail Appliance but does not provide service. Will further investigate to find a reasonable cost.  
**Motion to approve purchase of small refrigerator from Hot lunch account up to \$900: Lorraine; Seconded: Lisa**
- Outgoing Chair Thank You: Historically, we have purchased gift cards; dollar amount dependent upon years of service, etc. For staff we do \$20/yr.  
**Motion to approve \$100 from Hot Lunch account for outgoing Chair recognition: Lorraine; Seconded: Cynthia**

### 5. Holly's Update

- \$1.1 M extra provincial funding received for Chinook's Edge School Division in addition to what we were expecting; to be allocated to the needs and pressures identified in classrooms: RAWG (resource allocation working group) watchlists, \$600k specifically to 3.5 FTE teachers and 5 FTE educational assistants. John Wilson received: 1 FTE for an additional kindergarten class, additional release time to teachers, purchase of chrome books.
- Superintendent announced his retirement as has an associate superintendent; District School Board will be working on recruitment
- Summer school enrolment has increased; helps to support students learning that fits with their personal needs. Lots of learnings from COVID. Have brought various platforms online.
- Priority of capital plan is collaboration with Red Deer Catholic to build joint High School in Sylvan Lake. Plan is to build a collegiate campus that allows for programming with other organizations, similar to Olds. Town of Sylvan Lake is really excited and on-side with proposal.

### 6. Officer Nominations

- Call for nominations has been sent out. Will vote at next meeting. Can speak to Tania, Janice, Angela - if you will nominate someone, please talk to them first.
- A Parent Society meeting will be held in October, as well, to seek nominations for vacant Chair and Vice Chair positions. Outgoing Chair will continue on as Playground Coordinator until current project is complete.

## 7. Attendance Incentives (Lorraine)

- September Middle School Parent Council had high levels of attendance. This may have been incentivized by the provision of pizza dinner and free child minding.
- John Wilson Parent Council had discussed this previously but, following pandemic, had moved meetings online and continued to do so going forward.
- Will attempt an in-person meeting in October at Learning Commons, food and child minding to be hosted in outer hall way area; may also make use of nearby gym facilities.
- Lorraine will follow up with Middle School School Council on how child care was compensated.
- Lisa can coordinate with Innisfail Pizza.
- Will use a Google Form or interview booking platform to manage RSVPs, estimate pizza order, and recruit caretakers.

**Motion to host next meeting in-person with pizza/refreshments and childcare up to \$80 for childcare and \$100 for pizza from Hot Lunch account: Lorraine, Second: Lisa**

## 8. Open Questions and Comments

General Discussion: Lisa wanted to suggest more arts inclusion around the school; previously there had been a choir; grants/residencies available; theatre companies residencies, field trips, etc. Opportunities for exposure. Opportunities for collaborating on programming with other schools. Opportunities for high school students to volunteer/teach elementary school kids.

9. **Adjournment:** 7: 24 p.m. by Secretary/Treasurer in Chair's absence.  
Next Meeting: October 15, 2024 @ 6:00 p.m. **IN PERSON**

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## Spending Motions:

- **Motion to approve purchase of small refrigerator from Hot lunch account up to \$900: Lorraine; Seconded: Lisa**
- **Motion to approve \$100 from Hot Lunch account for outgoing Chair recognition: Lorraine; Seconded: Cynthia**
- **Motion to host next meeting in-person with pizza/refreshments and childcare up to \$80 for childcare and \$100 for pizza from Hot Lunch account: Lorraine, Second: Lisa**